



21/03/2022

Privacy Policy Culture Commons

This privacy policy will explain how our organization uses the personal data we collect from you when you use our website.

Topics:

- What data do we collect?
- How do we collect your data?
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- How do we store your data?
- Marketing
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What data do we collect?

Culture Commons collects the following data:

- Personal identification information (Name, email address, postcode, etc.)
- Anonymised analytical data to gauge website performance.

How do we collect your data?

You directly provide Culture Commons with most of the data we collect. We collect data and process data when you:

- Voluntarily complete a contact form on our website via email.

- When you enter data into one of our campaign tools.

How will we use your data?

Culture Commons collects your data so that we can:

- Process and respond to messages and enquiries.
- Keep you informed about future campaigns and activity.

How do we store your data?

Culture Commons securely stores your data via Netlify Forms and Wix.

Culture Commons will keep your data for the duration of any campaign activity up to seven years. Once this time period has expired, we will delete your data by destroying all digital copies. If you do not consent to further contact from us, your data will be destroyed at the end of any campaign for which it is logged.

Marketing

If you have agreed to be contacted by us, you may always opt out at a later date.

You have the right at any time to stop Culture Commons from contacting you for marketing purposes or giving your data to other organisations.

If you no longer wish to be contacted, please let us know at contact@culturecommons.uk

What are your data protection rights?

Culture Commons would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

The right to access - You have the right to request Culture Commons for copies of your personal data. We may charge you a small fee for costs incurred in providing this service.

The right to rectification - You have the right to request that Culture Commons correct any information you believe is inaccurate. You also have the right to request Culture Commons to complete the information you believe is incomplete.

The right to erasure - You have the right to request that Culture Commons erase your personal data, under certain conditions.

The right to restrict processing - You have the right to request that Culture Commons restrict the processing of your personal data, under certain conditions.

The right to object to processing - You have the right to object to Culture Commons processing your personal data, under certain conditions.

The right to data portability - You have the right to request that Culture Commons transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please email: contact@culturecommons.uk

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology

For further information, visit allaboutcookies.org.

How do we use cookies?

Culture Commons uses cookies in a range of ways to improve your experience on our website, including:

- Understanding how you use our website

What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

- **Functionality** - Culture Commons uses these cookies so that we recognize you on our website and remember your previously selected preferences. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.
- **Advertising** - Culture Commons uses these cookies to collect information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. Culture Commons sometimes shares some limited aspects of this data with third parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.

How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

Privacy policies of other websites

The Culture Commons website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

Culture Commons keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 22 March 2021.

How to contact us

If you have any questions about Culture Commons' privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: contact@culturecommons.uk

How to contact the appropriate authority

Should you wish to report a complaint or if you feel that Culture Commons has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Website: <https://ico.org.uk>

Call: 0303 123 1113